

## Minutes of the OIBC4 Plenary Meeting held on 12 June 2025 in Microsoft Teams

### Attendance

The following agencies and representatives participated in the plenary:

	Name	Agency
1	Edward Kilawe	FAO, Convener
2	Kindie Alamneh	FAO
3	Rose Mwebaza	UNEP, Convener
4	Margaret Oduk	UNEP
5	Christopher Ambala	UNEP
6	Rhoda Wachira	UNEP
7	Catherine Mwangi	UNEP
8	Walters Tubua	UNFCCC
9	Seynabou Diouf	ILO
10	Meremiya Hussein	UN-Habitat
11	Onesimus Muhwezi	UNDP (on behalf of Charles Nyandiga and Mathias Naab)
12	Daisy Mukarakate	UNDP
13	Chiagozie Udeh	UNFPA
14	James Murombedzi	UNECA
15	Mekalia Paulos	UNECA
16	Mathewos Tulu	UNDRR
17	Sara Castro De Hallgren	UNOSD
18	Mariane Diop Kane	WMO
19	Ibrahim Peghouma	UNHCR

### Agenda

1. Lessons learned from the pre-event dialogue held with UNRCs on 6 April 2025 on the margins of ARFSD-11 and the OIBC4 Planning Retreat of 12 April 2025
2. Workplan for 2025-2026, Flagship Leads, Agencies commitment on resources and implementation
3. Membership of OIBC4 and participation – Identification of agency focal points and their alternates
4. Country requests - Request from DRC
5. Any Other Business

### Welcome and Opening Remarks

- Edward Kilawe opened the meeting by expressing his appreciation for their continued engagement. He acknowledged the difficulty in coordinating everyone's availability but emphasized the importance of running the meeting as planned.
- The purpose of the meeting was to follow up on pending agenda items from the previous Plenary Meeting and to confirm implementation modalities for the OIBC4 2025/26 Work Plan.

1. **Lessons learned from the pre-event dialogue held with UNRCs on 6 April 2025 on the margins of ARFSD-11 and the OIBC4 Planning Retreat of 12 April 2025**
  - The Chair provided feedback on the pre-event dialogue held on 6 April 2025 with UN Resident Coordinators and on the OIBC4 Planning Retreat which was held on 13 April 2025.
  - Edward mentioned that the dialogue outcomes were well received and that attempts were made to reflect on the outcomes of the OIBC4 work plan for 2025/26 drafted during the Planning Retreat.
  - A key recommendation to be considered in preparing similar events in the future was to focus and structure future dialogues, as previous ones had a broad agenda. The future dialogues should focus on the flagship programmes.
2. **Workplan for 2025/2026, Flagship Leads, Agencies commitment on resources and implementation**

The Chair informed the meeting that:

- The consolidated work plan of OIBC4 for 2025/26 was discussed during the last plenary meeting and shared with the RCP Secretariat.
- Agencies were invited to confirm participation in thematic areas, designate focal persons, and volunteer as co-leads.
- He stressed that the adopted workplan is as a result of collaborative efforts and discussions between different agencies. Additionally, he stated that any new inputs into the workplan should be aligned with the existing themes.

ILO, UN-Habitat, UNFCCC expressed their willingness to contribute to the work plan and to this end, they were requested to submit names of focal persons including inputs to the workplan by 30 June 2025.

Regarding the clarification on roles of Co-Leads, the meeting mentioned that they are expected to:

- Convene and coordinate contributing agencies.
- Oversee implementation of assigned activities.
- Provide progress briefs to plenary and convener meetings.
- Provide inputs to the quarterly and annual reports.
- Coordinate thematic support among the contributing agencies on need basis.

### **3. Membership of OIBC4 and Review of Database**

- Catherine Mwangi (OIBC4 Secretariat) urged all members to update their agency representation by updating the contact details. She mentioned that the existing details had already been shared at SharePoint for action by members. Agencies agreed to update their details by **30 June 2025**.
- She also provided update on the agencies which had updated the contact details including FAO, UNDRR, UNDP, UNFCCC and encouraged the remaining members to bridge the information gap.

#### **4. Request from DRC**

The meeting was informed that a formal request had been received from the DRC through the DCO on support for carbon market related interventions and activities. This request was found to align with the climate change flagship. However, the members of the flagship will be tasked to review the DRC request and advise on feasibility and implementation modalities. They will be expected to coordinate directly with DRC, Conveners and RCP Joint Secretariat and provide feedback in the OIBC4 Plenary Meeting. Action on this request is pending final confirmation of flagship co-leads and contributing agency teams for Climate Change Flagship.

#### **5. Any other business**

##### **Africa Climate Summit & Africa Climate Week (September 2025, Addis Ababa)**

- James Murombedzi (UNECA) briefed that Ethiopia will host both events:

##### **Proposed dates:**

- **Africa Climate Week:** 1–5 September 2025
- **Africa Climate Summit:** 5–10 September 2025
- James shared the government's planning structure and noted that the UN has already been invited to participate in content and planning committees.
- Margaret Oduk (UNEP) highlighted that participation has not been open, and the government is selectively inviting agencies.
- Mariane Diop Kane (WMO) expressed willingness to join the Addis coordination team on the same activity.
- The Africa Climate Summit discussion was recognized as a pressing issue. A smaller group of agencies based in Addis (UNEP, ECA, WMO) will meet informally to engage the Ethiopian government and AUC, with support from the UNRC.
- All documentation and templates (including focal point table) will be shared again after the meeting.

##### **Deadlines and Next Steps**

##### **30 June 2025: Deadline for:**

- Submitting names of co-leads, focal persons, and contributing agencies per thematic area.
- Updating agency representation in the OIBC4 membership database in SharePoint.
- Secretariat will re-circulate the work plan table and membership list to ILO and UN-Habitat for input.

##### **Date of next meeting**

- Plenary meetings are held once a month. Date of next plenary meeting will be announced after consultations with Co-Conveners.

## Meeting Adjournment

The meeting was adjourned at 16:15 hrs.

### Action points

	Action item	Responsible	Deadline	Notes
1.	Share finalized work plan with agencies for focal point updates and confirmation of participation	Secretariat	5 June 2025	Completed
2.	Agencies to review and submit names of focal persons and co-leads	All Member Agencies	25 June 2025	No new activities to be added, only participation updates in different thematic areas
3.	Update OIBC4 Membership Database on SharePoint	All Agencies	25 June 2025	Contact Secretariat if access is needed
4.	Form task team to respond to DRC's carbon market request	Climate Change Thematic Group	TBD	Based on DRC proposal, review feasibility
5.	Coordinate OIBC4 input to Africa Climate Summit and Week	UNEP, ECA, WMO, UNRC Ethiopia	ASAP	Follow up with Ethiopian Gov't & AUC; informal meeting to be held in Addis Ababa
6.	Circulate the minutes of meeting	Secretariat	ASAP	Include action matrix